



South Bronx Charter School for International Cultures and the Arts

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Meeting of the Board of Trustees Thursday, March 17, 2016

Board Meeting Minutes

Start Time: 5:17PM

Board Members in Attendance:

Priscilla Ocasio (Board Chairperson)
Donald Mattson (serving as Recording Secretary)
John Potapchuk
Carmen Santos

Absent Board Members:

Elvis Torres

Non-Board Members:

Evelyn Hey, Principal
Paul Augello
Delia Gonzalez
Stephanie Alves

Minutes:

Welcome: Priscilla welcomed the board members and attendees.

- The minutes of the January meeting were approved. Motion made by **Carmen Santos**, seconded by **John Potapchuk**. Unanimous
- The minutes of the February meeting were approved. Motion made by **John Potapchuk**, seconded by **Priscilla Ocasio**. Unanimous Carmen Santos abstaining.

I. Director of Operations Report- Stephanie Alves (Report attached)

- Bronx Charter School Bill Payment List was reviewed.
- DOE enrollment/billing invoice for March 2016 was reviewed.
- The March benefit premium payment to Little Bird HR was reviewed and approved by the Board.
- Clarification on some paid items were requested, no further details needed.

II. Principal's Report (Evelyn Hey)—report attached

- Enrollment is currently 422. Attendance is 91%. Parents extend vacations, some students have moved (Peru) and some have gone to special placements in Public Schools.
- There was a transportation incident on March 9th. Bus turning corner, appeared to loose control, hit car, curb and side of building. There were 12 students on the bus, but none were injured. The Board was informed that the bus was a DOE bus and that the bus company is responsible for any potential damages or claims.
- A request was made for an ACR (Annual Comprehensive Review) visit. Date to be scheduled.
- The school hosted a visit last spring for charter school educators. Their feedback of the school was very positive. A request was made to the school to host a school learning tour (ELL) on Friday May 13.
- Ms. Hey has written to Chancellor Farina requesting her support for approval of the Middle School expansion.
- The afterschool program, which is three days a week, Tuesday, Wednesday and Thursday is in full operation.

Victory Financial Report-Paul J. Augello (report attached)

- Per-pupil is slightly below target for the YTD period.
- Employee salaries and payroll taxes are slightly below budget.
- Specific furniture, fixtures and computer equipment will have a built in seven-year depreciation that is less than the 39-year building depreciation.
- A conference call was held with bond investors, on April 10, 2016, to discuss concerns about the recent audit report and press release issued by the City Controller's Office. Mr. Augello, Ms. Hey and Mr. Potapchuk participated in the call on behalf of the school. Mr. Augello indicated that all issues and questions were addressed on the call.
- If the Middle School is approved, it will provide an additional \$50,000 to the school budget.

Old Business: None

New Business:

- There will be outreach to local colleges (Lehman and Boricua College) for possible teachers and student teachers.

At 7:25PM, the Board went into Executive Session.

Motion was made by **Carmen Santos**, seconded by **John Potapchuk**.

Action taken: Enrollment bonus was approved for each month the principal, Ms. Hey met the enrollment goal as per her contract. Documentation supported this action.

At 8:15PM, the Executive Session ended.

Motion was made by **Priscilla Ocasio** and seconded by **Donald Mattson**.

At 8:16PM, **Priscilla Ocasio** moved and **John Potapchuk** seconded that the Board meeting conclude.

The next Board meeting will be on **Tuesday, April 12th**.