

**Meeting of the Board of Trustees  
Tuesday, April 12, 2016**

**Board Meeting Minutes**

**Start Time:** 5:42PM

**Board Members in Attendance:**

Priscilla Ocasio (Board Chairperson)  
Elvis Torres (serving as Recording Secretary)  
John Potapchuk

**Absent Board Members:**

Donald Mattson  
Carmen Santos

**Non-Board Members:**

Evelyn Hey, Principal  
Delia Gonzalez  
Stephanie Alves

**Minutes:**

**Welcome:** Priscilla welcomed the board members and attendees.

- Approval of the minutes of the March meeting was postponed to the May meeting, as there was not quorum of members that attended the March meeting.

**I. Director of Operations Report-** Stephanie Alves (Report attached)

- Bronx Charter School Bill Payment List was reviewed.
- DOE enrollment/billing invoice for April 2016 was reviewed.
- NYSTL funds have been spent as textbooks, library books and workbooks were purchased.

**II. Principal's Report** (Evelyn Hey) – Report attached

- Enrollment is currently 417 and attendance is at 93%.
- A lottery for incoming students was conducted and parents have been coming in for registration for the next school year.
- State exams are presently being administered.
- The school is still awaiting a response on the Middle School Application.
- Evelyn Hey was honored at the Somos Conference recently held in Albany, NY.

- National Charter Schools Conference will be held June 26<sup>th</sup>-29<sup>th</sup> in Nashville, Tennessee.
- The new library system is being tested to determine if scanner functions correctly as the books have already been catalogued.

### **III. Victory Financial Report- John Potapchuk**

- Paul Augello provided the report and was reviewed by John Potapchuk. A change was made correcting the March salary figures as it previously included April salary amounts.
- Per-pupil revenue is slightly below target for the YTD period but expenses are also below expected totals. Overall, actual operating income for the YTD period continues to exceed budget and the school's cash position is strong.

### **IV. New Business**

- Follow-up to be done on outreach to local colleges (Lehman and Boricua College) for possible teachers and student teachers.

### **V. Old Business**

- Follow-up on companies for HR services and seek different proposals for most advantageous quality and cost-effective services.
- Evelyn Hey reported that no further action was required by the school regarding the school bus accident.

At 7:09PM, the Board went into Executive Session.

Motion was made by **Elvis Torres**, seconded by **John Potapchuk**.

Action taken: Approval of Evelyn Hey, Principal, and Priscilla Ocasio, Board Chairperson, to attend the National Charter Schools Conference to be held June 26<sup>th</sup>-29<sup>th</sup> in Nashville, Tennessee.

At 8:04PM, the Executive Session ended.

Motion was made by **John Potapchuk**, seconded by **Elvis Torres**.

At 8:05PM, **Elvis Torres** moved and **John Potapchuk** seconded that the Board meeting conclude.

The next Board meeting will be held on **Thursday, May 12<sup>th</sup> 2016**.