



South Bronx Charter School for International Cultures and the Arts

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Meeting of the Board of Trustees Thursday, January 19, 2017

Board Meeting Minutes

Start Time: 5:03PM

Board Members in Attendance:

Donald Mattson
John Potapchuk
Elvis Torres (serving as Recording Secretary)

Absent Board Members:

Priscilla Ocasio (Board Chairperson)
Carmen Santos

Non-Board Members:

Evelyn Hey, Principal
Paul Augello, BoostEd
Delia Gonzalez
Evelyn Ramirez (Director of Operations)

Minutes:

I. Welcome: Donald welcomed the board members and attendees.

- The minutes of the **November** meeting were approved. Motion made by **Elvis Torres**, seconded by **John Potapchuk**. Unanimous

II. Operations Report (Evelyn Ramirez)

- Ms. Ramirez reviewed and, in response to Board member's questions, provided clarification on certain items on the bill payment list for the period November 18, 2016 to January 19, 2017.
- She also informed the Board that the School would be receiving a refund of \$6,828.03 from Con-Edison as they had incorrectly charged the School as a non tax-exempt entity. She also stated that another refund of over \$1,000 is anticipated from Direct Energy. This was also due to an error on their part in charging the school as a non tax-exempt entity.

II. Principal's Report (Evelyn Hey)—report attached

- Evelyn went over enrollment and attendance figures as the school is currently at an enrollment of 408 students and attendance for the month of December was is at 90.83%.
- Evelyn also announced that the National Assessment of Educational Progress (NAEP) has selected the 4th grade of the school to take assessment tests in reading on February 7, 2017.
- The school Christmas show, The Nutcracker Suite, was a success and all of the performances had a great turnout in parent attendance.

- The Annual Comprehensive Review (ACR) is due on February 1st, 2017 and Ms. Hey is currently working on it. She will get a copy to the Board for review prior to the deadline.

III. BoostEd Financial Report-Paul J. Augello (report attached)

- Paul Augello explained that the “billable students” were at 411.625 for the first half of the school year.
- The Financial Report (attached) shows that the school is still in a good position financially despite the fact that the current revenue is under budget. This is due to the fact that expenses are also well under budget and the resulting net income is approximately \$371,000 above budget for the December 2016 YTD period.
- A budget amendment will be provided to the Finance Committee before the next meeting for review and approval.

IV. New Business

- None

V. Old Business

- None

At 5:45PM, the Board went into Executive Session.

Motion was made by **Elvis Torres**, seconded by **John Potapchuk**.

Action taken: None

At 6:13PM, the Executive Session ended.

Motion was made by **Donald Mattson**, seconded by **John Potapchuk**.

At 6:14PM, **Donald Mattson** moved and **John Potapchuk** seconded that the Board meeting conclude.

Respectfully submitted:

Elvis J. Torres
Recording Secretary (serving as)