



**Meeting of the Board of Trustees
Monday, May 17, 2018**

Minutes

Commencement Time: 5:13 pm

Board Members in Attendance:

Priscilla Ocasio (Board Chair)

Donald Mattson (Co-Chair)

John Potapchuk

Elvira Barone

Absent Board Members:

Elvis Torres

None Board Members:

Evelyn Hey, Principal

Delia Gonzalez (Director of Human Resources)

Evelyn Ramirez (Director of Operations)

Paul Augello (BoostEd)

Minutes:

I. Welcome: Donald welcomed the board members and the attendees.

February and March minutes were approved after corrections. Motioned by John second Donald all unanimous.

II. Middle School Presentation – Natalie Gonzalez Valdes and Khalil Fantauzzi presented on their visit to a middle school in Ipswich, Massachusetts. Please see link below:

https://docs.google.com/presentation/d/1YIQv9N2x-JxwDeX-FLkI81EgaSAXC65OoxQoLsIhVm8/edit?ts=5afec758#slide=id.g37c9565bb0_2_6

Ms. Hey communicated to the board how impressed she was with the middle school and more so because she shared the same vision for the SBCSICA Middle School. The group that visited the Ipswich Middle School (Vera, Donald, Ms. Hey, Azizi, Natalie and Khalil) spoke about the amazing music program at the middle school and how all teachers collaborated together to drive and write the curriculum.

TBL (Thinking Based Learning) Presentation – Johanna Alfonzo and Azizi Madramootoo

Presented a power-point presentation of the TBL Strategies. All grades (K-5) will be learning and teaching TBL. Johanna will be coaching the Spanish and Azizi the English.

III. Principal's Report - Evelyn Hey

- Enrollment : 402 Attendance: 93%
- 70 students registered thus far for the 2018-2019 academic year.
- Testing for ELA and Math has ended NYSTL testing will be conducted at the end of May.
- The beautiful stage curtains were installed however not electrified yet.
- Bill Brinkman submitted the Title I and Title IIA audit desk audit and we are awaiting the results.
- Signature has been advised of a leak in the library and will be sending a vendor for repair.
- Ms. Hey is looking into building a custom made book shelf for the students' Big Books.

IV. Operations Report – Evelyn Ramirez

- Bill payments were reviewed by the Board all sound.
- Signature is now our official Banker for the school finances.
- Student registration has commenced. Goal is to register 200 students, 70 students have been registered thus far.
- Thirty five (35) 5th grade students entering into the 6th grade have decided to continue into our middle school.
- Annual School Picnic will be held on Friday, June 15, 2018.
- The Board voted for the removal of James Stovall as authorized signer on the Chase accounts replaced with Evelyn Hey and Evelyn Ramirez as the authorized signers. Motion was made by John Potapchuk and second by Donald Mattson all in favor unanimous.

V. Financial Report – Paul Augello

- Finances are sound and in good standing.
- Board instructed and authorized Paul Augello to roll over the Signature CD coming due into a Money Market account. Motion made by John and second by Priscilla all in favor, unanimous.

VI. Old Business: Staff Manual will be reviewed by board for approval in June board meeting.

VII. New Business: Personnel Salaries will be reviewed by Ms.Hey and Vera for June approval.

Executive Session Commenced: 6:32pm

Motion: Priscilla Ocasio Second: Donald Mattson all in favor, unanimous.

Executive Session Ended: 7:03PM

Motion: Donald Mattson Second: Elvira Barone all in favor, unanimous.

Meeting adjourned 7:04 Pm

Motion: Priscilla Ocasio, Second: John Potapchuk all in favor, unanimous.