



**Meeting of the Board of Trustees**  
**Thursday, July 20, 2017**

**Board Meeting Minutes**

**Start Time:** 5:20PM

**Board Members in Attendance:**

Priscilla Ocasio (Board Chairperson)  
Donald Mattson (serving as Recording Secretary)  
John Potapchuk  
Elvis Torres  
Elvira Barone

**Absent Board Members:**

Carmen Santos

**Non-Board Members:**

Evelyn Hey, Principal  
Delia Gonzalez  
Paul Augello, BoostEd

**Minutes:**

**I. Welcome: Priscilla Ocasio** welcomed the board members and attendees.

- **Priscilla Ocasio** welcomed our new board member, **Elvira Barone**. Vera introduced herself, mentioning that she had served on the board previously and was the chairperson during the financial planning and construction of the school building.
- All Board members completed Conflict of Interest and Financial Disclosure forms in attendance.
- The minutes of the June 14, 2017 Board meeting were approved. Motion made by **Elvis Torres**, seconded by **John Potapchuk**. Unanimous

**II. Principals Report-Evelyn Hey** (report attached)

- Ms. Hey stated that the latest enrollment figure for June 2017 was 398. Attendance was 92%.
- The School applied for an Empire State Grant of up to \$400,000 per year (\$1,600 per student for 250 students) for 5 years. The grant would be partnered with Renaissance and would fund fine arts, dance and P.E. for five days a week from 3:30-6:30PM.

- Two teachers are leaving and will be joining Bx. Global Learning (Mary Cordero). There are currently teacher openings for grades 1 and 4. Also, one teacher was not rehired. There was discussion concerning the teacher who was not rehired.
- The school will be receiving \$70,000.00 for professional development.
- The school received 4-5 summonses (custodial issues) and paid fines of \$50 for each fine.
- Jahmal Young has been hired as the charter renewal consultant, which will include the addition of the middle school (grades 6-8). **John Potapchuk** moved and **Donald Mattson** seconded giving approval for the hiring of Jahmal Young. (Unanimous)
- At this time, we will not be changing our certification to SED. The application was received on 6/22 and the completed application is due 6/23. We will stay with the DOE for the 2017-2018 school year.
- Summer school is in session for 70 students. The focus is reading for grade 1 and reading and math for grades 3 and 4.
- There was discussion about having a departmental program for grade 5.
- Discussion also ensued about a possible change in the math program.

### III. Operations Report (Evelyn Ramirez-absent)

- The Bill payment list for the period from June 23, 2017 to July 20, 2017 was distributed and reviewed. Discussion ensued about possible scanning of all documents.

### IV. BoostEd's Financial Report (Paul Augello)

- Based on the preliminary draft of the financial statements for the year ended June 30, 2017, it appears that the School comfortably exceeded the minimum requirements for its three financial covenants. The FY 2017 financial statements should be finalized in August. BoostEd's contract is up for renewal as of July 1, 2017.

### V. Old Business:

#### Calendar for 2017-2018

August 24, 2017  
 September 21, 2017  
 October 26, 2017  
 November 16, 2017  
 December 14, 2017  
 January 18, 2018  
 February 15, 2018  
 March 15, 2018  
 April 19, 2018  
 May 17, 2018  
 June 21, 2018  
 July (none) 19<sup>th</sup> 2018  
 August 23, 2018

### VI. New Business:

- The school is in the process of registration for the 2017-2018 school year and also interviewing for three new teachers.

At 7:47PM, **Elvis Torres** moved and **Donald Mattson** seconded that the board go into executive session. (unanimous)

No actions were taken.

At 8:29PM, **Elvis Torres** moved and **Donald Mattson** seconded that the executive session end.

At 8:30PM, **Donald Mattson** moved and **John Potapchuk** seconded that the board meeting conclude.

Respectfully submitted:

Donald P. Mattson --Recording Secretary (serving as)