



South Bronx Charter School for International Cultures and the Arts

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Meeting of the Board of Trustees Thursday, January 21, 2016

Board Meeting Minutes

Start Time: 4:50PM

Board Members in Attendance:

Priscilla Ocasio (Board Chairperson)
Donald Mattson (serving as Recording Secretary)
John Potapchuk
Elvis Torres
Carmen Santos

Absent Board Members:

Due to five-year term limits, Dalia Peralta, is no longer serving on the Board.

Non-Board Members:

Evelyn Hey, Principal
Paul Augello
Robert McLaughlin
Stephanie Alves

Minutes:

Welcome: Priscilla welcomed the board members and attendees.

The minutes from the October 2015, November 2015 were accepted as read. The minutes of December 2015 were amended as per the wording in section re: hiring an arbitrage rebate consultant, "if bond proceeds generate excess income which may become payable to the IRS."

Carmen Santos did not vote on the October 2015 minutes (absent from meeting)

I. Director of Operations Report- Stephanie Alves (report attached)

- A report was attached re: paid vendors (November 20, 2015-January 21, 2016. All vendors have been paid.
- The enrollment was approved and sent to the Bank of New York.
- Generator and Range Hood permits were approved by the Fire Department.

II. Principal's Report (Evelyn Hey)

- Evelyn Hey reported that the register is currently 432 and attendance is 92.8%.
- The Middle School Application has been sent to the Board of Regents. The school should be informed by February if expansion to the Middle School has been approved.
- Title One After School Programs will begin next week (week of 1/25). The afterschool program, which is remedial in design, will rotate students based on academic need. Students who are considered to be middle students will begin first, following those who have more significant academic need. Students will be moved out of the program or into other parts of the program based upon ongoing need.
- The Casa Grant (also starting next week (1/25), will offer programs in music, dance and story chasers (creative writing activities).

Victory Financial Report-Paul J. Augello (report attached)

- Base Per-Pupil revenue is slightly below target.
- Food Services is slightly higher.
- There are currently positions open for an Executive Assistant, a Title One Teacher and a music teacher. A consultant is currently supplying music instruction.
- (Evelyn Hey) One custodial worker is resigning and a school-aide will move to a maintenance position.

New Business: Robert McLaughlin (report attached)

- Robert McLaughlin announced that the audit has been completed. There were several recommendations for areas of improvement. A school response is due by February 1, 2016. Board members are requested to relay thoughts and ideas for responses to report no later than Tuesday, January 26th.
- A new manual needs to be in place by September 2016.
- An IRS penalty that should not have been paid will be reimbursed by Victory.
- A motion was made by **John Potapchuk** and seconded by **Carmen Santos** to give the Board financial committee and the Board Chair approval to respond to audit.

At 6:21PM, the Board went into Executive Session.

Motion was made by **John Potapchuk**, seconded by **Carmen Santos**.

At 9:49PM, the Executive Session ended.

Motion was made by **Carmen Santos** and seconded by **Elvis Torres**.

At 9:50PM, **Donald Mattson** moved and **Priscilla Ocasio** seconded that the Board meeting conclude.