



South Bronx Charter School for International Cultures and the Arts

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Meeting of the Board of Trustees Thursday, June 18, 2015 - 4:30 p.m.

Board Meeting Minutes

Start Time: 5:21 PM

Board Members in Attendance

Donald Mattson
Priscilla Ocasio
John Potapchuk
Carmen Santos
Dalia Peralta

Absent Board Members:

Elvis Torres

Non-Board Members

Evelyn Hey
Stephanie Alves
Mary Cordero
Paul Augello

Minutes

Welcome - Priscilla welcomes the board members and attendees. Board members are asked to review the minutes from the May 2015 meeting.

Motion to approve the May 2015 Board of Trustees Minutes

Motioned by; **Donald Mattson**, Seconded by **Carmen Santos**; all in favor: **unanimous**

Motion passed

I. Finance Committee Report – John Potapchuk

John and Paul met on Sunday for about two hours. During that meeting they went into great detail with regards to next year's budget. John informs the board members about the details discussed with Paul for the 2015-2016 school year. Members discuss the projected budget, utilities (fixed rate), and Victory loan payoff.

II. Victory Financial Reports – Paul Augello

- The May financials were sent to the board members, everything looks good and the year looks like it will finish strong.
- General operating expenses - Con Edison
- Full financial packet was emailed to the board members

III. Operations Report- Stephanie Alves

- Vendor accounts payments are up to date.
- The pupil projection for the new fiscal year has been submitted and we are waiting for approval.
- Bus drills are finished for the year.

IV. Principal’s Report- Evelyn Hey

School Business

Enrollment: 418

Attendance is 92%

- We had our school picnic right outside in the park, and it was great. We had activities planned. The students played sports and we even had a musical band performance played by the students.
- The fifth grade celebration is going to be tomorrow. The celebration will take place at our school this year.
- The board reviews and discusses the proposed school calendar for the 2015-2016 academic year. The board approves the calendar – see resolution below.
- Summer school will take place from July 6th – 30th
- Lighting – we are going to go with the estimate that was a lot less expensive. The company has sent us some new bulbs in which our building manager will install so that we can try the new lights out. We plan to install all of the new bulbs during the summer.

V. Victory Education Partners Report – Mary Cordero

1. Enrollment/Organization Matters

Enrollment	Important Information
Enrollment 418	Number of ELL’s students:
K-103	Grades: K-21; 1-45; 2-21; 3-16; 4-7; 5-7 Total=131
1-96	Number of Title I Eligible Students: 80
2-58	
3-64	Number of Special Ed. Students: 25
4-55	
5-42	
	For Lunch CEP default- 100% FREE

2. Curriculum/Instruction

- Title I Program is in compliance with all federal and state mandates.
- Academic intervention services are being provided to Title I Eligible students.
- Accountability documentation up to date.

3. Assessments

- June 5th – Victory 4th grade Science Assessment Scoring Consortium at the Center for Social Innovation. Christine attended the scoring consortium.

4. Compliance:

- a. Consolidated Application 2015-2016 preliminary allocations are coming out soon.
- b. Once published we will preparation the 2015-2016 Title I, Title II & Title III Budgets

- c. Annual Report due August 1, 2015 for the 2014-2015 school year Board Members are required to complete a Disclosure Form, when available we will send to you. Please complete immediately.

5. Governance

- The following Policies are up for voting:
 - Dignity Act Policy
 - Wellness Policy
 - Section 504 Policy
- MC still Review of Board Policies to create an updated policy manual.
- Reminder: Board Agendas and Minutes must be posted on a monthly basis on the school website.
- Amendments to the Charter need to be submitted by November 1, 2015, for approval and implementation in 2016-2017.

6. Projects:

- Continue Transfer of Archived SBCSICA documents into the Google Drive
- Review of the Employee Manual
- Review the Fiscal Policy Handbook

VI. PTO Report- Dalia Peralta

- Our next PTO monthly meeting will be on Thursday, June 25, 2015, 2:00PM and the Parent Book Club will be the same day at 2:15PM.
- This year the PTO was able to assist on trips for students and their celebrations from the studies. We hope to do more every year!
- Thank you to all of the board members and especially to Ms. Hey, Ms. Deborah, and all the staff on behalf of the parents I represent. Your dedication and commitment is amazing. Thank you so much for recognizing those parents who make an extra effort for their children.

VI. Adjournment:

Motion: Dalia Peralta; Second: Donald Mattson; all in favor: unanimous

Upcoming meeting: Thursday, September 17, 2015

Meeting End: 7:22 pm

**THE SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS
BOARD OF TRUSTEE MEETING - VOTES
June 18, 2015**

Resolution: Adoption of May 2015 Board of Trustee Meeting Minutes

The Board of Trustees motions to approve the May 21, 2015 Board meeting minutes.

Motioned by: **Donald Mattson**

2nd by: **Carmen Santos**

Discussion: none

Votes for and against: all in favor

Motion passes: yes

Resolution: SBCSICA Dignity Act Policy

RESOLVED: The Board of Trustees motions to approve the **SBCSICA** Dignity Act policy aligned to New York State Department of Education requirements.

Motioned by: **Carmen Santos**

2nd by: **Priscilla Ocasio**

Discussion: none

Votes for and against: all in favor

Motion passes: yes

Resolution: SBCSICA Wellness Policy

RESOLVED: The Board of Trustees motions to approve the SBCS Wellness policy aligned to New York State Department of Education requirements.

Motioned by: **John Potapchuk**

2nd by: **Donald Mattson**

Discussion: none

Votes for and against: all in favor

Motion passes: yes

Resolution: SBCSICA Health Services Policy

RESOLVED: The Board of Trustees motions to approve the SBCSICA Health Services policy aligned to New York State Department of Education requirements.

Motioned by: **Priscilla Ocasio**

2nd by: **Dalia Peralta**

Discussion: none

Votes for and against: all in favor

Motion passes: yes

Resolution: SBCSICA Section 504 Policy

RESOLVED: The Board of Trustees motions to approve the SBCS Section 504 policy, which is aligned to New York State Department of Education and Federal requirements.

Motioned by: **Priscilla Ocasio**

2nd by: **Donald Mattson**

Discussion: none
Votes for and against: all in favor
Motion passes: yes

Resolution: Admission and Enrollment Policy

RESOLVED: The Board of Trustees motions to approve the SBCS Admission and Enrollment policy aligned to the 2010 New York State Charter Law requirements.

Motioned by: **John Potapchuk**

2nd by: **Dalia Peralta**

Discussion: none
Votes for and against: all in favor
Motion passes: yes

Resolution: Approval of 2015-2016 SBCSICA Budget

RESOLVED: The Board of Trustees motions to approve the SBCS 2015-2016 School Budget, prepared with the Finance Committee and School Leadership.

Motioned by: **Carmen Santos**

2nd by: **Priscilla Ocasio**

Discussion: none
Votes for and against: all in favor
Motion passes: yes

Resolution: Victory Education Partners Service Agreement

RESOLVED: The Board of Trustees motions to approve the Victory Education Partners' service agreement, as negotiated by Ms. Hey from \$280,000 to \$200,000 for services found in the agreement presented to the Board of Trustees.

Motioned by: **John Potapchuk**

2nd by: **Priscilla Ocasio**

Discussion: none
Votes for and against: all in favor
Motion passes: yes

Resolution: Board of Trustees Meeting Calendar

RESOLVED: The Board of Trustees motions to approve the Board of Trustee Meeting Calendar to include the following dates:
September 17, 2015, October 22, 2015, November 19 2015, December 17, 2015, January 21, 2016, February 25, 2016,
March 17, 2016, April 14, 2016, May 19, 2016 and June 16, 2016

Motioned by: **Dalia Peralta**

2nd by: **Carmen Santos**

Discussion: none
Votes for and against: all in favor
Motion passes: yes

Resolution: SBCSICA 2015-2016 school calendar

RESOLVED: The Board of Trustees motions to approve the 2015 - 2016 school year calendar as presented to the board.

Motioned by: **Carmen Santos**

2nd by: **Donald Mattson**

Discussion: none

Votes for and against: all in favor

Motion passes: yes

RESOLUTION: FIELD TRIPS, PROFESSIONAL DEVELOPMENT AND CONFERENCES

The SBCSICA Board of Trustees motions to approve student field trips, teacher professional development trips and scheduled conferences for the 2015-2016 school year with the understanding that they have an academic focus.

Motioned by: **Donald Mattson**

2nd by: **Carmen Santos**

Discussion: none

Votes for and against: all in favor

Motion passes: yes

Resolution: Victory Education Partners Loan Pay Off

RESOLVED: The Board of Trustees motions to approve the loan pay off for the current Victory Education Partners' loan in the amount of the principal balance as of May 31st, 2015 pending follow up with the bondholder of potential compliance. The SBCSICA board authorizes Priscilla Ocasio and John Potapchuk to review findings and make determination to payoff the VEP loan in full by June 30th 2015.

Motioned by: **Dalia Peralta**

2nd by: **Carmen Santos**

Discussion: none

Votes for and against: all in favor

Motion passes: yes