



South Bronx Charter School for International Cultures and the Arts

164 Bruckner Blvd, Bronx NY 10454 | 718.292.5737 | sbcsica.org | information@sbcsica.org

Meeting of the Board of Trustees Thursday, May 21, 2015 - 4:30 p.m.

Board Meeting Minutes

Start Time: 5:21 PM

Board Members in Attendance

Donald Mattson
Priscilla Ocasio
Carmen Santos
Dalia Peralta

Absent Board Members:

Elvis Torres
John Potapchuk

Non-Board Members

Evelyn Hey
Stephanie Alves
Delia Gonzalez
Mary Cordero
Paul Augello
Robert McLaughlin

Minutes

Welcome - Priscilla welcomes the board members and attendees. Board members are asked to review the minutes from the April 2015 meeting.

Motion to approve the April 2015 Board of Trustees Minutes

Motioned by; **Donald Mattson**, Seconded by **Carmen Santos**; all in favor: **unanimous**

Motion passed

I. Principal's Report- Evelyn Hey

School Business

Enrollment: 417

Attendance is 94.4%

- The fourth graders had a successful Science trip to the Poconos (PEEC). The students really enjoyed themselves and had a great time. The trip very was hands on, throughout the weekend they attended classes, went hiking, did observations, and canoeing.
- Ms. Alfonzo received a letter from a parent expressing her appreciation because her son had a great experience.
- Lighting – last month we met with a gentleman that presented an energy savings package to us. After that I met with another person who presented an estimate that was a lot

cheaper. He said he doesn't have to bring extra staff to change fixtures because our custodial staff can easily change them. His estimate was about \$20K less.

- Con Edison – We are still looking to transfer service to another service provider. This month's bill came out to around 10K, which is a lot less than it has been.
- Governor's Visit – The Governor was slated to visit our school this week but it was canceled at the last minute. The Assemblywoman coordinated the visit and she said to him that she was putting money aside to redo the park. He was unable to attend because of an illness in the family.
- We have a new painted "rug" outside the entrance, and a new address sign made completely of a mosaic tile.
- Please review the library proposal (proposal presented) to see what is being planned and what the plan entails for the Media Center.

Evelyn Hey would like to go into executive session to discuss personnel issues. Bob would like to discuss something as well.

Donald Mattson motions to go into Executive Session, Second: **Priscilla Ocasio**, all in favor: **unanimous**

Executive session start time: 5:56 pm

Priscilla Ocasio motions to end Executive Session, Second: **Donald Mattson**, all in favor: **unanimous**

Executive session end time: 7:15pm

Action taken: **NONE**

Bob presents resolution regarding the City Assessor

Motion to pass Resolution regarding the City Assessor **Donald Mattson**, Second: **Dalia Peralta**, all in favor: **unanimous**

(Full resolution below)

Assessment & Data- Christine Cormier

- Assessments are still ongoing.
 - NYSESLAT is still in progress (the speaking portion)
 - NYSESLAT scoring of the writing is currently going on with the score committee
 - Final drop-off of NYSESLAT to the BAO is on Thursday 5/28
 - NYS Grade 4 Science Performance exam will take place on Wednesday 5/27 through Friday 5/29 if needed. SBCSICA will be participating in the Victory scoring consortium.
 - NYS Grade 4 Science Written exam is on Monday 6/1
 - Spring DRA / EDL taking place
 - Spring Early Childhood Assessment Checklist (grades K-2) is due no later than 5/28. Scoring of Assessment checklists currently going on.

Data

- Teacher Student Data Linkage (TSDL) Template for grades 3-5 was submitted 5/15
- TSDL Roster for grade K-5 will be due on Friday 6/26

II. Operations Report- Stephanie Alves

- Vendor accounts payments are up to date

- Bus drills are up to date
- Donations were received from different entities and are listed in the report
- Now that the weather is getting better we are going to finish up our bus drills and fire drills.

III. Victory Education Partners Report – Mary Cordero

1. Enrollment/Organization Matters

Enrollment	Important Information
Enrollment 417	Number of ELL's students:
K-104	Grades: K-21; 1-45; 2-21; 3-16; 4-7; 5-7 Total=131
1-97	Number of Title I Eligible Students: 80
2-58	
3-64	Number of Special Ed. Students: 25
4-55	
5-42	
	For Lunch CEP default- 100% FREE

2. Curriculum/Instruction

- Title I Program is in compliance with all federal and state mandates.
- Academic intervention services are being provided to Title I Eligible students.
- Accountability documentation up to date.
- Final required Parent meeting - April 30, 2015.
- Title I teacher left everything in order prior to maternity leave.

3. Assessments

2014-2015 Assessment dates:

- NYSED Science 4th and 8th grade:
 - May 20-29th performance assessment
 - June 1-Written Assessment
- June 5th – Victory 4th grade Science Assessment Scoring Consortium at the Center for Social Innovation

4. Compliance:

- a. Consolidated Application 2015-2016 preliminary allocations are coming out soon.
- b. Once published we will preparation the 2015-2016 Title I, Title II & Title III Budgets
- c. Supported the completion of the NYC Annual Comprehensive Report

5. Governance:

- Dignity Act Policy must be revised to be in compliance with SED – vote in June Board Meeting
- MC still Review of Board Policies to create an updated policy manual.
- Reminder: Board Agendas and Minutes must be posted on a monthly basis.
- Amendments to the Charter need to be submitted by November 1, 2015.
- Maria Compo has left NYCDOE

6. Projects:

- Continue Transfer of Archived SBCSICA documents into the Google Drive
- Review of the Employee Manual

- Review the Fiscal Policy Handbook
- Code of Conduct

IV. Victory Financial Reports – Paul Augello

- The April financials are being compared to last year and we are running slightly higher. We are starting to reconcile now and this is the time where the that state usually catches up with their payments.
- General operating expenses - Con Edison
- Full financial packet was emailed to the board members
- The budget for next year should be ready for review by next meeting
- We should true operating Budget of 1.6 million
- We are maxing out our capabilities is for this building by adding one additional kindergarten teacher.
- We had our yearly call with S&P and we will have a conference call with an analyst.

Bob will be meeting with the board if time allows at next meeting

Priscilla will be calling a financial committee meeting

New Business

V. Adjournment:

Motion: **Dalia Peralta**; Second: **Donald Mattson**; all in favor: **unanimous**

Upcoming meeting: Thursday, June 18, 2015

Meeting End: 7:22 pm

**THE SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS
BOARD OF TRUSTEE MEETING - VOTES**

MAY 21, 2015 -4:30 PM

RESOLUTION: MINUTES

The SBCSICA Board of Trustees motions to approve the April 19, 2015 Board of Trustees Minutes
Motion to approve the April 2015 Board of Trustees Minutes.

Motioned by; **Donald Mattson**, Seconded by **Carmen Santos**; all in favor: **unanimous**